



CLIENT INFORMATION FORM

We, the undersigned, hereby wish to be supplied by the abovementioned company.

TYPE OF COMPANY: _____

REGISTERED NAME: _____

TRADING NAME: _____

POSTAL ADDRESS: (for invoicing) _____

STREET ADDRESS: (for delivery) _____

DATE BUSINESS ESTABLISHED: _____

TELEPHONE NO: FAX NO:

CELL PHONE NO:

EMAIL ADDRESS: _____

VAT REGISTRATION NO: _____

BANK DETAILS:

NAME OF BANK: _____ BRANCH: _____

ACCOUNT NO: _____

EXPECTED MONTHLY PURCHASE: _____

FORM COMPLETED BY:

NAME: _____ SIGNATURE: _____

POSITION HELD: _____ DATE: _____

PLEASE SEE TERMS AND CONDITIONS OF BUSINESS ATTACHED.



TERMS AND CONDITIONS OF BUSINESS

Payment Terms: Plush Hospitality reserves the right to request payment in full prior to the dispatch of an order.

Credit Terms: Credit terms are strictly 30 days net from date of invoice.

Prices: Prices are subject to alteration without notice.

Delivery Charges: Free delivery will apply to all orders where otherwise indicated.

Personalisation: Plush Hospitality reserves the right to request payment in advance for all, or portion, of the amount due, for all sales of personalised products to customers. A simple contract will be entered into between the customer and Plush Hospitality, setting out the agreement in detail.

Returns: Returns or exchanges of damaged goods will be accepted WITHIN 7 DAYS of purchase, provided they are unused, unwashed and still in their original packaging. This is to be accompanied by the original invoice.

V.A.T: All prices exclude V.A.T.

Bank Payments: Accounts must be settled by electronic bank transfer. Our bank account details are as follows:

Account Name:	Plush Hospitality CC	
Bank:	Nedbank	FNB
Account Number:	1050 414 845	6246 065 5023
Branch Code:	198 765	250 655

To be completed by customer:

SIGNATURE: _____ NAME: _____

POSITION HELD: _____ DATE: _____